

Project Number 110451

Purpose Subject Area Committee – Marketing
Location Umpqua River Room

AGENDA

2:30 Introductions & Project Overview (MO, EP)

2:35 Marketing (LG, CM)

Purpose: Review the space plan and provide input to the design team

Outcome: Confirm the program components and layout of the space, including detailed planning for the print area and work area.

- 1 Review overall floor plans for renovation and new construction.
- 2 Discuss the general function of Marketing and how the space is used.
- 3 What do they like about their current space? What is not working well?
- 4 Current floor plan layout – are these still the correct program components?
- 5 Discuss the function of the work and print areas.
- 6 Discuss storage needs.

3:10 Next Steps / Follow-up Tasks

The architectural design team will work with consultants to design mechanical, electrical, data/telecom and acoustic systems.

SAC meetings #02

3:15 END